PLANNING NOTIFICATION

#1: Upper Eastern Shore Regional Planning Effort

# Situation:

## Purpose

To develop a Regional Recovery Plan for the Upper Eastern Shore of Maryland, including County-specific Annexes.

## Threat

The Plan is intended to address the recovery from all hazards.

## Planning Team Structure

* **Core Planning Team:** The Core Planning Team will be comprised of the local planners from the County Departments of Emergency Services on the Upper Eastern Shore of Maryland. The Core Planning Team will utilize the National Disaster Recovery Framework (NDRF) as the primary source for recovery doctrine, and will follow the National Plan Development Process for program management.
* **Expanded Planning Team:** The Expanded Planning Team will include the Core Planning Team, as well as the local agencies with roles in recovery and the Maryland VOAD (Voluntary Organizations Active in Disaster).

# Authorities & Legal Considerations

* National Disaster Recovery Framework (NDRF)
* National Plan Development Process
* Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act)
* Homeland Security Act of 2002
* Post-Katrina Emergency Management Reform Act of 2006
* Homeland Security Presidential Directive 5 (HSPD-5)
* National Incident Management System (NIMS)
* National Response Framework (NRF)
* Presidential Policy Directive 8 (PPD-8)
* National Preparedness Goal (NPG)
* National Preparedness System (NPS)

# Key Assumptions

1. The Regional Recovery Plan for the Upper Eastern Shore will be approved by the Directors of Emergency Services for use.
2. County Planners will be responsible for ensuring the timely completion of work assignments, and the completion of all program deliverables.
3. External agencies will provide adequate representation and participation, when needed.

# Mission Statement:

TBD (Note: develop during the Kickoff)

# Execution:

## Senior Leader’s Intent

### Objectives

1. Reinforce, formalize, and institutionalize a process for ongoing communication and coordination among regional partners on the Upper Eastern Shore of Maryland *(Primary Objective)*.
2. Develop a Regional Recovery Plan to guide recovery activities for future disasters.
3. Continue to provide oversight and strategic direction once planning deliverables have been completed.

## Concept of Operations

Provide a framework and methodology for, and ensure the ability of the region to manage and implement recovery efforts.

## Coordinating Instructions

The following information is subject to change based on the Senior Leader’s guidance.

### Timeline

TBD

### Core Planning Team Meetings

*Kickoff:*

* **Date:** February 5, 2015
* **Time:** 1000-1200
* **Location:** Department of Emergency Services, 100 Communications Drive, Centreville, MD 21617, United States
* **Audience:** Core Planning Team Members
* **Purpose:** The meeting will provide an overview/refresher of the National Plan Development Process, as well as an overview of the proposed plan components and Mission Statement, and the timeline for plan development.
* **Registration:** N/A (invite all Planners from the Upper Eastern Shore)

*Working Group Meetings:*

* The Core Planning Team will meet monthly using a workshop format.

# Administration

The Core Planning Team will be responsible for the development and review of all assignments and for the completion of all program deliverables.

## Communications

Insert selected method of communication and sharing information/planning materials (e.g., DropBox).

## Coordination

The Core Planning Team will coordinate with Senior Leaders and external agencies, as needed, in the development of the Regional Recovery Plan.